

Request for Proposal:

Platform for community management and members networking

Project	SRIP GoDigital
Author	Andreja Lampe
Respondents	Gašper Cizelj, Flavio Fuart
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1. INTRODUCTION

The purpose of the inquiry is to obtain a software solution/platform for community management and members networking (purchase or rental) that will enable the effective networking of SRIP GoDigital members to connect and participate in joint projects, especially in the context of applications for national RRI calls. The solution must enable the formation of an active community of up to 300 participants, which includes companies, research organizations and individuals. The aim is to create a digital environment for networking, cooperation and easier formation of consortia.

2. SCOPE AND IMPLEMENTATION OF PARTS CALLED

Basic functionality requirements

- Community website with the possibility of customization (colors, logos..).
- Backend system for community managers.
- Stakeholder profiles, multi-level categorization by competences, interests
- Management of participants and companies: registration, data editing, export to Excel, the ability to add any fields, questions and filters.
- Communication: Email editor with templates, automatic notifications, mailings, push notifications.
- Marketplace: publication of opportunities, customizable categories and keywords, manual validation of publications.
- Assignment of rights and functionalities according to the roles of the organizer's staff.
- Management of user accounts.

Support for events and content

- Events and meetings: organization of events, chat, virtual sessions and meetings, rules for booking meetings, support for several events.
- Surveys and feedback questionnaires.

Enabling networking

- Networking: open networking, group and individual meetings.
- Advanced search for participants by interests, competencies and categories.

Additional requirements

- The solution should allow networking for at least 250-300 stakeholders.
- Adaptation to the brand.
- Safety and compliance: Compliance with GDPR and national legislation.
- Expert support: hours of assistance in the implementation of the system.

3. REQUIREMENTS

- The deadline for implementation is 30 September 2025 at the latest.
- Importing existing members' data is desirable.
- The validity of the proposal shall be at least until 15.9.2025.

The investment is co-financed by the European Union from the European Regional Development Fund.

- An already existing solution that allows for just minor adjustments and allows for rapid deployment and has already been tested on the market.
- Due to the flexibility on the SRIP GoDigital project, which is limited in time, the rental model is preferred.
- The solution must allow at least 300 connected members to network.

Components of the tender

- Name of the organization
- Registration number
- Tax number
- Address
- Validity of the offer
- Indication of functionality

Participants are invited to attend by **5.9.2025, they shall send** their proposals to the following address: Gašper Cizelj, gašper.cizelj@gzs.si or zit@gzs.si.

4. PROCES CHOOSE THE SUPPLIER

- Communications
 - Contact person for further information: Gašper Cizelj, gašper.cizelj@gzs.si or zit@gzs.si
- Data protection
 - All documents, data, information and other circumstances of which the tenderer/contractor becomes aware in connection with the request for quotation, whether they relate directly to the contracting authority or to third parties, shall be covered by professional secrecy and may not in any way be transferred by the tenderer to third parties.
- Selection of the tenderer
 - Applications received will be examined by a three-member committee and the contractor selected.

5. Evaluation of tenders

The following criteria will be taken into account when selecting the tenderer:

- Price
- Compliance with functional requirements
- Deadline for implementation
- References.

For SRIP Godigital: Andreja Lampe
Ljubljana, 29.8.2025